



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SWAYAM SIDDHI MITRA SANGH DEGREE COLLEGE
Name of the head of the Institution	Dr. G.S.Shikhare
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02522234123
Mobile no.	9819595554
Registered Email	ssms.degreecollege@gmail.com
Alternate Email	kashivale1986@gmail.com
Address	sonadevi compound, near octrio naka, kalyan -bhiwandi bypass, Bhiwandi
City/Town	Bhiwandi
State/UT	Maharashtra
Pincode	421302

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Ujwal Dhokania			
Phone no/Alternate Phone no.		025222328786			
Mobile no.		9890138285			
Registered Email		bhavanamk15@gmail.com			
Alternate Email		bhavana_m_khairnar@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.swayamsiddhi.info/files/uqd/7505e1_a258d969809f4faf839da2bcff598cdd.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://cbbb09cd-6b10-4123-9271-d49090e84618.filesusr.com/uqd/7505e1_e0ddfb6a15e846e3bd039fe7c1d84807.xlsx?dn=YEAR%20PLAN%20CALEDER%20FORMAT%202019-20%20(3).xlsx			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.52	2016	02-Dec-2016	01-Dec-2021
6. Date of Establishment of IQAC			15-Jun-2013		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING	24-Jun-2019 1	6
IQAC MEETING	09-Sep-2019 1	7
IQAC MEETING	16-Dec-2019 1	5
IQAC MEETING	02-Mar-2020 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction Program for new students.

Students Mentorship for Each Class

Free Mask Distribution

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action	Achivement
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC COMMITTE	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

12-May-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

yes, our Institution has the mechanism for well planned curriculum delivery and Documentation Institution runs the college as per the guidelines and framework of university of Mumbai. At the beginning of the academic year Teaching /lesson plan is prepared by all the faculty and lectures and syllabus is delivered as per the plan Principal every fortnightly cross check the details of lectures as per Teaching plan. HOD's Meeting: HOD's Meetings are held once in 15 days. Head of the Department discuss their action plans to arrive an optimal and effective way. Academic Calendar: Academic Calendar is prepared as per the University of Mumbai academic schedule and the requirements at the department level as per the action plans formed. Lesson Plan: A Lesson plan includes course outcomes,

course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an insight how the lecture class will be handled throughout the semester. Log book is also maintained to check the lectures schedule.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	NIL	15/07/2019
BMS	NIL	15/07/2019
BSc	Hospitality Management	15/07/2019
BSc	Transportation Management	15/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
soft skill	14/10/2019	42
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	filed Projects	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
yes , Feedback From All The Stakeholders is collected every year. Feedback from Students is collected and analyzed by Principal at the end of the semester. HOD also get involved in the process of evaluation of Feedback. Feedback forms covers all the important aspects . syllabus is the main concern but along with that infrastructure ,and other facilities provided by college are included in that. parents teachers meetings are arranged by every department , feedback and suggestions are collected by parents regarding overall improvement in the system. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in Academic Meeting of the college for necessary action. Strengths of the college are also taken into consideration for further upgradations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	288	290	287
BMS	Management	216	207	203
BSc	Hospitality	60	45	43
BSc	Transport Management	60	0	0
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1281	0	25	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	25	13	9	6	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college Notice Board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required.

At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain record of their class attendance, class-performance and academic progress. The college has since last several years practiced a system of mentoring called the Mentor Mentee system, whereby a Teacher (Mentor) was provided to every ward to look after his/her academic and psychological well being and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1281	25	1 : 51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	21	0	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	FYBCOM	I	18/11/2019	06/01/2020
BCom	SYBCOM	III	15/10/2019	02/01/2020
BCom	TYBCOM	V	25/10/2019	06/01/2020
BMS	FYBMS	I	18/11/2019	02/01/2020
BMS	SYBMS	III	15/10/2019	03/01/2020
BMS	TYBMS	V	19/11/2019	02/01/2020
BSc	Hospitality	I	29/11/2019	02/01/2020

BCom	FYBCOM	II	04/06/2020	13/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Assessment is done through assessment of class test papers and monitoring conduct of students. various subject related assignment are also given to to internal evaluation . Class behavior and involvement in lectures are marked by each subject teacher. 75 attendance is also considered to for CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every Year our Institute Prepares the Academic calendar. All the activities are conducted as per the Year Plan. Exams are conducted by the College as per the Timetable given by University of Mumbai. Other all activities are also done as per the Year plan

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.swayamsiddhi.info>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22300001	BCom	Financial accounting	241	236	97.92
22300005	BMS	Management	155	153	98.71
423000081	BSc	hospitality	0	0	00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.swayamsiddhi.info>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
workshop IPR	commerce department	28/11/2019
workshop on indirect Taxes	commerce department	10/12/2019
workshop on GST	BMS Deaprtment	13/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
00	00	00	Nil	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
library Software	Partially	2018	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9182	1274368	354	47218	9536	1321586
Journals	8	7860	10	18735	18	26595
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard &	0	0	0	0	0	0

soft)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	2	7	2	2	1	1	25	0
Added	5	0	0	0	0	0	0	0	0
Total	60	2	7	2	2	1	1	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	1	5	4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Detailed Information is available On Web Link

<https://www.swayamsiddhi.info>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0

Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	24/09/2019	130	Inhouse Faculties
yoga	18/12/2019	80	Ambika Yog Kutir
Remedial Coaching	06/03/2020	122	Inhouse Faculties
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	5	122	11
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Womens Day	Institutional	45
Elocution Competition	Institutional	12
Mehendi Competition	Institutional	27
Poster Making Competition	Institutional	20
Debate Competition	Institutional	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	0	0	00	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

the students council of college is very active in all the aspects . The student members of the association is elected through democratic process of election in which student cast their vote to candidates of their choice. The constitution of the student association comprises Chairmen , Vice Chairmen , Secretary, Joint Secretary, Treasurer and student council members. for monitoring one senior faculty is member of the committee . faculty member is responsible for smooth conduct of all the activates and operations of committee. The student association plays a dominant role in many activities related to fine arts, sports and other co-curricular activities of the department and the students. Various co-curricular activities organized by the association include Special Lectures by experts, Seminars, Workshops and Intercollegiate meet to develop the personality and skills of the student's ability. Eminent speakers and industrialist deliver speeches on topics relevant to current educational scenario. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, International Yoga Day, Sports Day, Non-violence Day, Teachers Day, Freshers Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day, etc. They also organizes cultural festivals like Inter collegiate Event Rupantaran

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralized governing body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the the College. Academic monitoring committee formulates common working procedures and entrusts the implementation with the help of faculty members. 2. Faculty level - Faculty members are given representation in various committees and allowed to conduct various programmes to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. Various activities conducted onine and offline by various committees which showed active participation of students and faculties. For effective implementation and improvement of the College, following committees were formed • IQAC (Internal Quality Assurance Cell) • Unfair Means Enquiry • Examination • Library Advisory • Students' Council • Gymkhana • NSS • Dept. of Lifelong Learning and Extension (DLLE) • Women Development Cell • Special Cell • Art Circle • ExStudents' Association (Alumini) • Career Guidance and Placement Cell • College Magazine • Parents Teachers' Association • Staff Academy and Planning Forum • Students' Attendance Commerce • Students' Attendance Management • Academic, Administrative Calendar and Time Table • Students' Counselling • Research Development • Nature Club • Health Services Welfare Scheme • AntiRagging • Feedback Committee (Students, Parents and Stakeholders) • Women Grievance Redressal • Students' Grievance Redressal • Scholarship Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	.Curriculum is designed by the University of Mumbai. 2. Inclusion of field work, industrial visit activities related to topics.3.Complementing traditional written examination with Project work and seminar presentation based evaluation.
Teaching and Learning	1.Use of modern technology aids in teaching and learning 2. Learner centric practices 3. Wide access to

	internet facility to inculcate online learning management resources. 4. Teaching using digital aids 5. Learning through Field Work and Industrial visit 6.Learning by doing.
Examination and Evaluation	The college strictly follows the rules and regulations of the University of Mumbai regarding the examination and evaluation. • The College implements credit based semester system of examination with systematic and proper internal assessment. • College has complemented traditional written examination with project work assignments, power point presentation, grand viva and seminal lectures.
Research and Development	College motivates faculty members to undertake Minor Research Project and makes available computer lab and library to them 24x7 for completion of such projects. 3. Motivates faculty members for research publications in peer reviewed journals with high impact factor
Library, ICT and Physical Infrastructure / Instrumentation	1. Library books, ICT classrooms, Sports room,

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all students.
Administration	All the records of college students are maintained in software. Notice display system for students and other stakeholder.
Finance and Accounts	For Accounting, College is using Tally software which is a registered version. Fully computerized office and accounts section. Cash Book are also maintained which is crossed checked by Management Fortnightly . Accounts are audited from Statutory auditors as per the Rules and regulations of Trust Act Income Tax.
Student Admission and Support	For student admission, online forms are filed first, then the documents are verified and the list of students admitted is displayed online as well as manually. Students database is maintained on a tailor made software
Examination	1.Exams are conducted as per the Schedule provided by the University of Mumbai. 2.Question papers for all Exams

are sent by University of Mumbai on the date of Exam via Online Portal of University of Mumbai. 3.Results for First Year and Second Year are prepared by the exam department using software which is as per the requirements of University of Mumbai 4. Results for Third Year is declared by the University of Mumbai

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Advanced MS Office	Tally	13/01/2020	18/02/2020	10	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	4	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
YES	YES	YES

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The College conducts both internal as well as external financial audit regularly. Internal audit is done by the Management every quarterly and external audit is conducted by statutory auditors of the College who are qualified Chartered Accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	PRINCIPAL AND MANAGEMENT
Administrative	No	NIL	Yes	MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution. • Pointing out the weaknesses of the college related Departments and suggesting rectification. • Communicating views which the students feel shy to communicate directly to the teachers about the college and the department • Arranging career guidance seminar in which all parents along with their wards are allowed to attend.

6.5.3 – Development programmes for support staff (at least three)

1.Accounting training programmes undertaken to increase accounting knowledge of Accountants. 2.Organization and professional development programmes of support staff. 3.Computer Training of the office staff so that they are able to handle the online admission and registration of students.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Computer Lab was developed with advanced software.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Induction Programme	29/11/2019	29/11/2019	29/11/2019	240

	for New Students of First Year				
2020	Students Mentor ship for Each Class	12/02/2020	12/02/2020	12/02/2020	348
Nil	Free Mask Distribution	18/07/2020	18/07/2020	18/07/2020	209
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
workshop on women empowerment	15/10/2019	15/10/2019	16	9
workshop women rights in society	09/03/2020	09/03/2020	10	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Ramp/Rails	Yes	2
Scribes for examination	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/12/2019	1	Rally Against Drug Abuse and human trafficking	Local	126

2020	1	1	15/02/2020	1	Creating Awareness among public on the need to ensure safety of children	Local	135
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Air Pollution Free Day	04/10/2019	04/10/2019	166
Women Day Celebration	09/03/2020	09/03/2020	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. a small contribution towards making environment pollution free no vehicle day celebrated . 2. tried to keep campus plastic free . 3. tree plantation and maintained of planted Trees 4.competitions kept on concept Best Out of Waste among students. 5. Guest lecture kept on topic how to make Paper Bags

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Orientation programme for all the first year student of FYBMS AND FYBCOM to make them aware about the culture of the institution and also introduce NSS Student council and DLLE. ICT Aided Teaching Aids: •. The visual aids help the students in comprehending topics with cannot be captured through imagination. It also helps the teacher to access the latest information, keeping this in mind institution has enough number of computer with robust IT infrastructure including computer laptop wifi facility and projectors. Up gradation of Waste Management system by taking steps including: • Solid waste management Response: SSMS College is a naturally endowed green campus, right in the heart of Bhiwandi. Green Campus: All teachers and students of campus are committed to the preservation of the rich flora of the campus. SSMS College is a green campus, a place where environmental friendly practices and education combine to promote sustainable and ecofriendly living. The college trains its students to be sensitive to the needs of ecology and society, by promoting sustainability and economical usage of available resources. Reduce, Reuse, Recycle is a motto practiced by the college. From tiny steps like promoting use of ink pens among staff and students and printing on both sides of paper to reusing canvas boards for display purposes, several other thoughtful and innovative initiatives have been undertaken by the college to develop it into an ecofriendly campus. Solid Waste Management: Waste Bins have been provided at every class corridor and administrative office. 2. Guest lecture by industrial expert: To impart practical knowledge among student college has started Saturday guest lecture series by industrial expert, stock market expert and

warehouse managers. By understanding importance of trained staff by industries college has started soft skill training and training programme for tally and advance excel.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.swayamsiddhi.info>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College has a thriving and lively campus ambience which emanate, inter alia, from the extra and cocurricular initiatives. The Institution, today, has a well-established reputation of forming wellgroomed, knowledgeable and disciplined individuals who, with their qualities of mind and heart, act as the leaven of society. In essence, the Institution prides itself in shaping the moral fibre of society through the students nurtured within its portals. To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives in order to build a spirit of empathy and social concern. All out efforts are made to equip students with the necessary soft skills that enhance their overall development and personality.

Provide the weblink of the institution

<https://www.swayamsiddhi.info>

8.Future Plans of Actions for Next Academic Year

1. To further Strengthen the ICT 2. To create an Incubation Centre for Social sciences projects 3. To have more industry academic interface so that there is more corporate participation in academics. 4. To implant Lecture captivating system in the institution.