



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SWAYAM SIDDHI MITRA SANGH DEGREE COLLEGE
Name of the head of the Institution	DR G.S.SHIKHARE
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02522249191
Mobile no.	9869181055
Registered Email	ssms.degreecollege@gmail.com
Alternate Email	ssmsdciaac@gmail.com
Address	SWAYAM SIDDHI EDUCATIONAL CAMPUS SONADEVI COMPOUND NR TEMGHAR BHIWANDI
City/Town	BHIWANDI
State/UT	Maharashtra
Pincode	421302

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	private
Name of the IQAC co-ordinator/Director	CA UJWAL DHOKANIA and CS Purvi Gosar
Phone no/Alternate Phone no.	917977935407
Mobile no.	9819595554
Registered Email	ujwaldokania@gmail.com
Alternate Email	ssmsdcqiqac@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.swayamsiddhidegreecollege.com/iqac
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.swayamsiddhidegreecollege.com/year-plan

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.52	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	15-Jun-2013
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC MEETING	09-Jun-2018	13

	1	
IQAC MEETING	08-Oct-2018 1	13
IQAC MEETING	24-Nov-2018 1	11
IQAC MEETING	27-Apr-2019 1	12
Feedback from students	30-Mar-2019 1	162
Feedback from Parents	16-Feb-2019 1	44
Analysis of Feedback from Students & Parents	06-Apr-2019 1	0
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction Program for New Students of First Year B.Com BMS

Motivational Workshop for staff for Publishing Research Papers, Submit Minor Research Projects, Enroll for Phd., etc

Students Mentor ship for Each Class

Eco Friendly Initiatives

Enhance use of ICT Classroom

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action	Achivements
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC COMMITTEE	27-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

31-Dec-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, Institution has the mechanism for well-planned curriculum delivery and documentation. Institution runs the college as per the guidelines and framework of university of Mumbai. At the beginning of the academic year Teaching plan is prepared by all the faculty and lectures and syllabus is delivered as per the plan Principal every fortnightly cross check the details of lectures as per

Teaching plan. HOD's Meeting: HOD's Meetings are held once in 15 days. Head of the Department discuss their action plans to arrive an optimal and effective way. Academic Calendar: Academic Calendar is prepared as per the University of Mumbai academic schedule and the requirements at the department level as per the action plans formed. Lesson Plan: A Lesson plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an insight how the lecture class will be handled throughout the semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Advanced Accounting	Advanced Accounting	23/07/2018	0.8	Yes	Computer Knowledge for Accounting

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Nil	16/07/2018
BMS	Nil	16/07/2018
BSc	Hospitality Studies	16/07/2018
BCom	Transport Management	16/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	134	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill	01/08/2018	65
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from Students is Collected by the Principal of the College at the end of each semester. Feed back forms are analysed and graded by the Principal alongwith the HODs of the Various Departments. Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library, administration and academics. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organised by each and every department of the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in Academic Meeting of the college for necessary action. Strengths of the college are also taken into consideration for further upgradation

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	288	486	270
BMS	Marketing & Finance	204	312	196
BSc	Hospitality Studies	60	13	13
BCom	Transport Management	60	0	0
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1119	0	25	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	13	9	6	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, our institute has students mentoring system. College has appointed special faculty for students mentoring. Under this system, students are encouraged to go for Higher studies, competitive exams, professional courses etc. The college has since last several years practised a system of mentoring called the Mentor Mentee system, whereby a Teacher (Mentor) was provided to every ward to look after his/her academic and psychological well being and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college Notice Board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1119	25	1 : 45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	21	0	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BCom	FYBCOM	I	28/11/2018	12/01/2019
BCom	SYBCOM	III	25/10/2018	12/01/2019
BCom	TYBCOM	V	24/10/2018	29/01/2019
BMS	FYBMS	I	29/11/2018	12/01/2019
BMS	SYBMS	III	25/10/2018	12/01/2019
BMS	TYBMS	V	19/11/2018	18/03/2019
BSc	HOSPITALITY	I	29/11/2018	30/01/2019
BCom	FYBCOM	II	05/04/2019	30/05/2019
BCom	SYBCOM	IV	16/04/2019	30/05/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation is done by Moderation and Cross Checking of Results of each subject and Class. Internal Exams are conducted Periodically. Tutorials are arranged for Business Communication and Mathematics. Home Assignments are also given to students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every Year our Institute Prepares the Academic calendar. All the activities are conducted as per the Year Plan. Exams are conducted by the College as per the Timetable given by University of Mumbai. Other all activities are also done as per the Year plan

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.swayamsiddhidegreecollege.com/academics>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TYBCOM	BCom	COMMERCE	125	66	52.80
TYBMS	BMS	MANAGEMENT	137	63	46.00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.swayamsiddhidegreecollege.com/igac-feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Minor Projects	1	University of Mumbai	0.25	0.1
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on GST	Dept of BMS	05/01/2019
Workshop on Financial Budget	Dept of Commerce	23/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
SSMS Incubation Center	Startups	Pvt Organisations	NA	STARTED	30/03/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	8	6.0
National	Management	9	6.5
International	Commerce	3	6.6
International	Management	4	6.0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	11
Management	13

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2019	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2019	0	0	00

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	17	0	0
Presented papers	7	17	0	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
1.NSS Camp 7 days Residential Camp	NSS	2	25
2.Tree Plantation	NSS	5	65
3.Anti Plastic Awareness	NSS	3	60
4.National Service scheme Orientation Programme	NSS	2	25
5.Anti Drug Awareness Programme	Thane Police	6	40
6.Blood Donation Camp	NSS Sankalp Blood Bank	2	63

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
DLLE	Department of Lifelong learning Extension	Annapurna Yojana	7	25
DLLE	Department of Lifelong learning Extension	Survey of Women Status in Society	4	17
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Faculty	College Management	60
Student Exchange	Students	College Management	6
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
SUMMER INTERNSHIP	COMPUTERISED ACCOUNTING	UJWAL DHOKANIA AND CO CHARTERED ACCOUNTANTS	02/05/2019	31/05/2019	57
Summer Internship	Digital Marketing	Netfox Networks Pvt Limited	05/05/2019	16/05/2019	30
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
--------------	--------------------	--------------------	---

UJWAL DHOKANIA AND CO	18/04/2019	SUMMER INTERNSHIP	60
Netfox Networks Pvt Limited	20/04/2019	SUMMER INTERNSHIP	32
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25	10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Software	Partially	Latest	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1419	285738	1185	240586	2604	526324
Reference Books	40	25000	11	10768	51	35768
Journals	0	0	0	0	0	0
Journals	5	3500	4	4360	9	7860
e- Journals	5	4000	0	0	5	4000
Digital Database	1	0	0	0	1	0
CD & Video	0	0	0	0	0	0

Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	0	0	9	11535	9	11535
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	2	5	2	2	1	1	25	0
Added	15	0	2	0	1	0	0	50	0
Total	55	2	7	2	3	1	1	75	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	10	1	1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Detailed Information available on Web link
https://www.swayamsiddhidegreecollege.com/facilities

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skills and English speaking Lectures	01/07/2018	35	In house Faculty
Personal Counselling	01/07/2018	10	IN House Faculty
Yoga	01/07/2018	45	Ambika Yog Kutir
Remedial Coaching	20/02/2019	316	In house faculties
Intensive Coaching	20/02/2019	36	In house faculties
Career Counselling	23/01/2019	186	In house faculties
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER COUNSELLING	0	186	0	22
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	4	142	22

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	45	Bcom and BMS	Bcom and BMS	1) Swayam Siddhi College of Management and research 2) Mumbai University 3) Jondhale Institute of Management Science and Research, Asangaon 4) Allana Institute of Management 5) Audyogiks hikshan Mandal's institution of management 6) Sahyog college o	MCOM, MMS
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day celebration	Institutional	455
Republic Day celebration	Institutional	522
Days celebration (saree day, Traditional day, chocolate day, Black and white day, Rose day, Pink day)	Institutional	1022
Sports day	Institutional	655
Annual Fest (Rupantaaram)	Institutional	1211

Maharashtra Day Celebration	Institutional	332
Teachers Day Celebration	Institutional	142
Gandhi Jayanti Celebration	Institutional	51
Ambedkar Jayanti	Institutional	266
Savitri Bai Phule Jayanti	Institutional	236
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institution has an active student association consisting of student members. The student members of the association is elected through democratic process of election in which student cast their vote to candidates of their choice. The constitution of the student association comprises Chairmen , Vice Chairmen , Secretary, Joint Secretary, Treasurer and student council members. The association is monitored by senior faculty members who are responsible for the smooth conduct of the association meetings and events. The student association plays a dominant role in many activities related to fine arts, sports and other co-curricular activities of the department and the students. Various co-curricular activities organized by the association include Special Lectures by experts, Seminars, Workshops and Intercollegiate meet to develop the personality and skills of the student's ability. Eminent speakers and industrialist deliver speeches on topics relevant to current educational scenario. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, International Yoga Day, Sports Day, Non-violence Day, Teachers Day, Freshers Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day, etc. They also organizes cultural festivals like Inter-collegiate Event Rupantaran

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

65

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Principal level - Decentralized governing body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the the College. Academic monitoring committee formulates common working procedures and entrusts the implementation with the help of faculty members. 2. Faculty level - Faculty members are given representation in various committees and allowed to conduct various programmes to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and are appointed as coordinator and convener for organizing seminars, workshops, conferences and Faculty Development Programmes. For effective implementation and improvement of the College, following committees were formed • IQAC (Internal Quality Assurance Cell) • Unfair Means Enquiry • Examination • Library Advisory • Students' Council • Gymkhana • NSS • Dept. of Lifelong Learning and Extension (DLLE) • Women Development Cell • Special Cell • Art Circle • ExStudents' Association (Alumini) • Career Guidance and Placement Cell • College Magazine • Parents Teachers' Association • Staff Academy and Planning Forum • Students' Attendance Commerce • Students' Attendance Management • Academic, Administrative Calendar and Time Table • Students' Counselling • Research Development • Nature Club • Health Services Welfare Scheme • AntiRagging • Feedback Committee (Students, Parents and Stakeholders) • Women Grievance Redressal • Students' Grievance Redressal • SWOC Analysis • Scholarship Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	<ul style="list-style-type: none"> The college strictly follows the rules and regulations of the University of Mumbai regarding the examination and evaluation. The College implements credit based semester system of examination with systematic internal assessment. College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Curriculum Development	<ol style="list-style-type: none"> Curriculum is designed by the University of Mumbai. Inclusion of field work, industrial visit and educational excursion for students. Complementing traditional written

	examination with Project work and seminar presentation based evaluation.
Teaching and Learning	1. Use of modern technology aids in teaching and learning 2. Learner centric practices 3. Wide access to internet facility to inculcate online learning management resources. 4. ebook, ejournal facility for carrying out project works. 5. Learning through Field Work and Industrial visit
Research and Development	1. Research and development cell of our college motivates the students and faculty for participating in National and International conference. 2. College motivates faculty members to undertake Minor Research Project and makes available computer lab and library to them 24x7 for completion of such projects. 3. Motivates faculty members for research publications in peer reviewed journals with high impact factor
Library, ICT and Physical Infrastructure / Instrumentation	1. Library books, EJournal, 5 ICT classrooms, Sports room, Well equipped computer lab for students and faculties. 2. Provision for wifi facility in computer lab for use of the e-learning resources.
Human Resource Management	1. Career guidance is given to students for their future growth. 2. Motivating and facilitating the faculty members to participate in Refresher Orientation courses. 3. Self appraisal of the teachers through maintenance of Academic Log Book. • Maintenance of Grievance Redressal Cell, Anti Ragging Committee, Sexual Harassment Committee
Industry Interaction / Collaboration	1. Students are taken for Industrial visit where they interact with the experts in their respective fields 2. Collaborations with various organizations to provide practical knowledge to students.
Admission of Students	1. Admission is given as per the availability of seats on the merit basis and as per the reservation policy of Government of Maharashtra 2. Online Admission including online payment facility for students. 3. Online admission is made strictly on the basis of merit. 4. Strict observance of Govt. Rules for Reserved Categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
-------------------	---------

Planning and Development	Implemented SMS system for dissemination of information including regular notice to all students.
Administration	All the records of college students are maintained in software. Notice display system for students and other stakeholder.
Finance and Accounts	For Accounting, College is using Tally software which is a registered version. Fully computerized office and accounts section. Cash Book are also maintained which is crossed checked by Management Fortnightly . Accounts are audited from Statutory auditors as per the Rules and regulations of Trust Act Income Tax.
Student Admission and Support	For student admission, online forms are filed first, then the documents are verified and the list of students admitted is displayed online as well as manually. Students database is maintained on a tailor made software
Examination	1.Exams are conducted as per the Schedule provided by the University of Mumbai. 2.Question papers for all Exams are sent by University of Mumbai on the date of Exam via Online Portal of University of Mumbai. 3.Results for First Year and Second Year are prepared by the exam department using software which is as per the requirements of University of Mumbai 4. Results for Third Year is declared by the University of Mumbai

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	--	---	-----------	---------	---	---

2019	Advance Excel	Tally	19/04/2019	11/05/2019	15	6
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	17	11/09/2018	11/09/2018	1
Faculty Development Programme	17	13/02/2019	13/02/2019	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	4	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Yes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The College conducts both internal as well as external financial audit regularly. Internal audit is done by the Management every quarterly and external audit is conducted by statutory auditors of the College who are qualified Chartered Accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and Management

Administrative	No	Nil	Yes	Management
----------------	----	-----	-----	------------

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Providing valuable suggestion for development of the institution.
- Pointing out the weaknesses of the college related Departments and suggesting rectification.
- Communicating views which the students feel shy to communicate directly to the teachers about the college and the department
- Arranging career guidance seminar in which all parents along with their wards are allowed to attend.

6.5.3 – Development programmes for support staff (at least three)

1. Support staff of the college was trained with Basic Tally knowlegde for increasing their computer proficiency.
2. Computer Training of the office staff so that they are able to handle the online admission and registration of students.
3. Accounting training programmes undertaken to increase accounting knowledge of Accountants.
4. Buddy programme helps to solve problems of new employees
5. Organization and professional development programmes of support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Energy audit was conducted 9
- Computer Lab was developed with advanced softwares.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation programme for new faculty by senior faculty	01/07/2018	01/07/2018	01/07/2018	4
2018	Alumini Meet	15/12/2018	15/12/2018	15/12/2018	10
2018	Faculty development programme on 'Time Management'	11/09/2018	11/09/2018	11/09/2018	17
2019	In house Faculty seminar series to enhance research output among	05/01/2019	05/01/2019	05/01/2019	16

Faculty

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Baccho Beti Padhao Campaigns by rangoli Competition	15/01/2018	15/01/2018	10	14
Workshop on - Saahasee girl's leadership	19/08/2019	19/08/2019	51	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

10 Percentage Power Requirement is met by Renewable Energy Sources. Solar Plant is Installed in College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	13/02/2	01	VOTE	LOCAL	212

			019		AWARENESS RALLY	PUBLIC	
2019	1	1	01/12/2018	01	AIDS AWARENESS PROGRAMME	LOCAL PUBLIC	177
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Anti Plastic Awareness activity distribution of Cotton Bags in Nandithane Village	09/09/2018	09/09/2018	35
Yoga Day Celebration	21/06/2018	21/06/2018	68
Womens Day Celebration	08/03/2019	08/03/2019	48
World Environment Day Celebration- Tree Plantation	05/06/2018	05/06/2018	25
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1)Event of tree plantation in college Campus 2) Use of LED Bulbs and Tubelight for saving electricity. 3) AntiPlastic Awareness activity and collection of plastic in Association with Project Mumbai.org with participation of 25 Students. Distribution of paper bags. 4) Use of plastic to make Benches and recycling of plastic in association with Project Mumbai.org.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

ICT Aided Teaching Aids: • The Institution has 34 computers 3 laptops and 2 projectors to facilitate the Faculty in presentation of latest updated information to the students. The visual aids help the students in comprehending topics with cannot be captured through imagination. It also helps the teacher to access the latest information. Waste Management steps including: • Solid waste management Response: SSMS College is a naturally endowed green campus, right in the heart of Bhiwandi. All teachers and students of campus are committed to the preservation of the rich flora of the campus. SSMS College is a green campus, a place where environmental friendly practices and education combine to promote sustainable and ecofriendly living. The college trains its students to be sensitive to the needs of ecology and society, by promoting sustainability and economical usage of available resources. Reduce, Reuse, Recycle is a motto practiced by the college. From tiny steps like promoting use of inkpens among staff and students and printing on both sides of paper to reusing canvas boards for display purposes, several other thoughtful and innovative initiatives have been undertaken by the college to develop it into an ecofriendly campus. Solid Waste Management: Waste Bins have been provided at

all strategic points on campus. The use of plastic is discouraged throughout the campus, and the solid waste consists usually of paper or in rare cases, food waste. These bins are then emptied systematically. Since most of the waste is biodegradable, the matter is taken to landfills and allowed to degrade naturally. Green Practices • Students, staff using Public Transport • Plasticfree campus • Minimising use of Papers Response: The teaching and nonteaching staff of the college practice car and twowheeler pooling to reach the campus, in addition to public conveyance. A majority of the students use public conveyance to reach campus. Vehicles are not allowed within campus premises during working hours. In order to avoid unnecessary carbon emission during working hours and to maintain carbon neutrality, the college parking lot is located right at the entrance of the campus. The campus attempts at being a plastic free campus. Instead of using flex boards during events, cloth banners which are written and painted on by students themselves are used. Many of the staff use inkpens instead of throwaway plastic pens in an effort to reduce plastic waste. This initiative, though small, is also noticed and practiced by a small group of students. The campus is in a process of moving from a paper to paperless campus. Inter and Intradepartmental communication are almost entirely through emails, college, and departmental Whatsapp groups. Self Study Report of Swayam Siddhi Degree College papers/sheets are used for reverse printing in the departments if and when possible. They are also encouraged to present assignments using power points and projectors. This helps to significantly reduce paper wastage. As a continuation of green initiatives on campus, every year NSS puts in an effort to plant more trees in the campus and they are maintained by NSS volunteers. Hundreds of saplings have been planted within the campus under various programs in an effort at promoting the green wealth of the campus. At SSMS College, we believe that all goodwill activities should extend beyond the four walls of the campus. Thus, the NSS volunteers planted saplings in adopted village, Further, they also planted hundreds of saplings within the campus under various programs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.swayamsiddhidegreecollege.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

provides educational opportunities without favour or discrimination. It empowers students to successfully face the challenges of life through quality education. To translate the goals into reality, the Cells, Clubs and Associations have launched several outreach initiatives in order to build a spirit of empathy and social concern. Allout efforts are made to equip students with the necessary soft skills that enhance their overall development and personality. The College has a thriving and lively campus ambience which emanate, inter alia, from the extra and cocurricular initiatives. The Institution, today, has a wellestablished reputation of forming wellgroomed, knowledgeable and disciplined individuals who, with their qualities of mind and heart, act as the leaven of society. In essence, the Institution prides itself in shaping the moral fibre of society through the students nurtured within its portals

Provide the weblink of the institution

<https://www.swayamsiddhidegreecollege.com>

8.Future Plans of Actions for Next Academic Year

1. To organize Conferences Seminars. 2. To introduce Certificate Programmes. 3. To upgrade Infrastructure facilities. 4. To inculcate more research aptitude among staff. 5. To introduce fully ebased system for different administrative processes like admission, result, publication etc. 6. To strengthen the liason among the stakeholders like students, teachers, parents, employers etc.